

**DRAFT**

**Capital Kennel Club of Juneau  
Annual Meeting Minutes  
Cedar Park Community Center  
October 11, 2015**

- I. Call to order at 2:50 PM. Board Members present: Diana Higgs, Judy Gustafson, Marty Phelan, George Utermohle, Sandy Harris. Board Members Absent: None. Members present: Mike Higgs, Jessica Gilbert, Jodi Garrison, David Garrison, Ammie Rector, M. Sue McGowan, Hazel Reynolds, John Sivertsen, Georgene Wallin, Deborah Behr, Katy Giorgio.
- II. A quorum (50% of the membership) was determined to exist
- III. Approval of the agenda: Sue McGowan moved to accept, Marty Phelan seconded, approved as amended by unanimous consent. Amendment was to add a section for member comments.
- IV. Approval of Minutes from the 2014 Annual Meeting: Mike Higgs motioned to accept, Marty Phelan seconded. Minutes approved by U/C.
- V. Treasurer's Report: George submitted two documents providing Year to Date Income and Expenses and Year to Date Profit and Loss.

CKCoJ has netted \$3,769.86 this year and has a closing bank account balance of \$15,861.12. The club had total income of \$16,833.35 and total expenses of \$13,063.49.

George attributed the closing bank balance (the highest in the past six years) to an increase in the number of classes providing revenue to CKCoJ and to not having the expenses of an agility trial this past year. He also reported that rental expenses for community schools are increasing significantly and will impact the profit from classes that are held in schools.

Sandy Harris moved to accept the Treasurer's Report and Mike Higgs seconded. Approved by U/C.

- VI. Election of Board Members: There are three vacancies on the Board as terms have expired for Marty, George, and Diana. George and Marty agreed to run for another term and Ammie Rector was nominated by Mike Higgs to run for the third vacancy. Katie Giorgio had previously expressed interest in running, but declined nomination for now. She is interested in being considered for future vacancies.

Deborah Behr expressed thanks on behalf of the membership to Judy, Amber, and Mike for their service on the board.

- VII. President's Report. A copy of the President's Report will be submitted with the draft minutes.

Diana Higgs welcomed the members, thanked them for their efforts over the year, and congratulated them for providing Puppy, Manners, Agility, Rally, Obedience, and Canine Good Citizen classes over the past year. Special recognition was given to Patti Kalbaugh and Gina Voss for their work in revitalizing the obedience program.

Activities over the past year included:

- Two UKC Obedience Trials and three UKC Rally Trials in May
- Two UKC Obedience Trials and two UKC Rally Trials in September
- Seven Puppy Classes
- Three Manners classes
- One Beginners Agility Class
- One Advanced Agility Class
- Two Rally classes
- Ongoing novice, open, and utility Obedience classes at Jumbo Gym and Auke Bay School

Members who volunteered to make all this possible were thanked. Gina and Patti organized the UKC Trials. Hazel Reynolds and Sue McGowan taught the Manners and Puppy Classes. George Utermohle and Deborah Behr taught the CGC class and Marty Messick served as evaluator. Jill Gross and Mike Higgs taught the Agility classes. Mike and Diana taught the Rally classes. Diana also thanked the members who volunteered as stewards at the trials, Jodi Garrison for doing the newsletter, Cheryl Jebe for coordinating Doggie Dollars, Sandy Harris for coordinating Jumbo Gym, Mike Higgs for serving whenever there was a need, and George for maintaining the website and library. Board members Judy Gustafson, George Utermohle, Marty Phelan, Amber Smith, and Sandy Harris were thanked for their service.

VIII. Long Term Planning

- A. UKC Obedience and Rally Trials are planned for April 30 and May 1, 2016 and also for September 2016.
- B. Mike and Diana plan to do one or two Rally classes.
- C. A CGC class may be done in November and the test for the current class is scheduled for Oct 20. A second CGC evaluator is needed for Juneau. A revision of AKC evaluator qualifications is pending and that may impact how evaluations are done.
- D. Puppy and Manners classes will be scheduled before the end of the year. Hazel and Sue plan to continue offering classes on a regular basis.
- E. Patti Kalbaugh intends to continue mentoring handlers in UKC obedience.

IX. Policy

- A. A suggestion was made to increase the class fees for Manners and Puppy classes. Community Schools space rental rates are increasing significantly and CKC class fees have not kept pace. The board will consider fee increases during the upcoming year.

X. Awards

- A. Titles earned by CKC members and their dogs this year

XI. Comments from the membership

- A. Georgene Wallin thanked the Board and the class instructors for their work. She suggested some revisions to the Doggie Dollars by keeping electronic records. She also shared some ideas about publicizing CKC to the community.
- B. Katy Giorgio offered to set up a Facebook page for CKCoJ and will have time to do that after the first of the year.

XII. The meeting was adjourned at 4:15